

OFFICE OF THE
GENERAL OFFICER COMMANDING
QUEBEC COMMAND



CABINET DU
GÉNÉRAL COMMANDANT
LA RÉGION MILITAIRE DU QUÉBEC

Department of National Defence (Army)
Ministère de la Défense Nationale (Armée)

3530 Atwater Avenue,
Montreal, P.Q.,
14th December 1956.

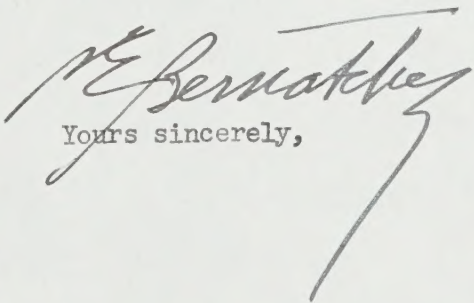
Mr. J.R. Hamilton,
Headmaster,
Ridley College,
St. Catharines, Ont.

Dear Mr. Hamilton:

I am deeply honoured to have been invited to preside at your Cadet Inspection next Spring, and thank you very much for thinking of me on this occasion.

I regret that I shall be unable to do so because I have great many Cadet inspections to take within my own Command and will thereby find it impossible to travel to St. Catharines for your inspection.

I would appreciate if you would convey my best wishes to Colonel E.F. McCordick.


Yours sincerely,

Major-General J.P.E. Bernatchez,
General Officer Commanding,
Quebec Command.

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LA RÉGION MILITAIRE DU QUÉBEC

Department of National Defence (Army)
Ministère de la Défense Nationale (Armée)

3530 Atwater Avenue,
Montreal, PQ, 7th December 1956.

Mr. J. R. Hamilton, BA, LL.D.,
Headmaster,
Ridley College,
St. Catharines, Ontario.

Dear Sir:

In the absence of General Bernatchez, who is presently in Quebec City, I wish to acknowledge receipt of your letter of December 3rd, respecting the inspection of your Cadet Corps in May 1957.

Your letter will be brought to the attention of the General immediately upon his return, on or about 13th December, and a reply will follow shortly thereafter.

Yours truly,

Madeleine Laberge
Secretary to
Major-General J.P.E. Bernatchez.

December 3rd, 1956.

Major General J. P. E. Bernatchez, C. B. E., D. S. O., C. D.,
G. O. C. Quebec Command,
Montreal, Quebec.

Dear General Bernatchez:

Each year I endeavour to invite an outstanding Canadian soldier to inspect our Cadet Corps.

Colonel E. F. McCordick of St. Catharines has suggested to me that if the date is convenient you might be available.

I am, therefore, writing to extend an invitation to you to be our Inspecting Officer in May - in all probability Wednesday, May 15th.

If you find that you are able to accept this invitation I shall send further details.

Yours very truly,

JRH:EH

1. The first part of the report deals with the general situation of the country and the progress of the work during the year. It is divided into two main sections: the first section deals with the general situation of the country and the progress of the work during the year, and the second section deals with the specific results of the work.

2. The second part of the report deals with the specific results of the work. It is divided into three main sections: the first section deals with the results of the work in the field of agriculture, the second section deals with the results of the work in the field of industry, and the third section deals with the results of the work in the field of commerce.

3. The third part of the report deals with the conclusions of the work. It is divided into two main sections: the first section deals with the conclusions of the work in the field of agriculture, and the second section deals with the conclusions of the work in the field of industry and commerce.

4. The fourth part of the report deals with the recommendations of the work. It is divided into two main sections: the first section deals with the recommendations of the work in the field of agriculture, and the second section deals with the recommendations of the work in the field of industry and commerce.

No. 162 Cadet Corps
File 162/G-4-2

November 30th, 1956.

The Secretary, D. C. R. A.,
200¹/₂ Bank Street,
Ottawa 4, Ontario.

Dear Sir:

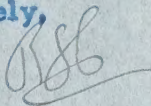
Entry D. C. R. A. Cadet Winter Series 1957

Cheque is enclosed in favour of the Dominion of Canada Rifle Association in the sum of Fourteen Dollars, covering the entry of 14 teams from No. 162 Ridley College Cadet Corps for the above noted competition.

Last year's entry was two in First Division, five in Second Division, six in Third Division, total thirteen teams. The extra team this year will be for the Third Division.

Our Second Team last year failed to hold its 90% First Division standing, attaining an average of only 89.50%. If you demote it to the Second Division, we shall, of course, concur without complaint. In that case our entry will be 1 - 6 - 7 instead of 2 - 5 - 7.

Yours sincerely,



(R. S. Cockburn - Major R. C. A. (retd))
Range Officer, No. 162 Ridley College
Cadet Corps.

10. 12. 1944
11. 1. 1945
12. 2. 1945

13. 3. 1945
14. 4. 1945
15. 5. 1945

16. 6. 1945

The first and most important of the conditions for the
granting of a loan is that the borrower should be able to
repay the loan in full within the agreed period of time.

The second condition is that the borrower should be able to
provide adequate security for the loan. This may be in the form
of land, buildings, or other valuable assets.

The third condition is that the borrower should be able to
provide a satisfactory record of his financial affairs. This
may be in the form of a balance sheet, a profit and loss
account, or other financial statements.

17. 7. 1945

(1) The first condition is that the borrower should be able to
repay the loan in full within the agreed period of time.



GOVERNMENT HOUSE
OTTAWA

19th November, 1956.

Dear *Mr. Hamilton* -

The Governor-General is most grateful to you for your kind suggestion that he might attend the annual Cadet Corps Inspection which it is expected will take place at Ridley College on the 15th May next.

As much as His Excellency would have liked to accept your kind invitation, he very much regrets that his engagements in the month of May will prevent him from doing so. The Governor-General is very sorry that he cannot be present on this occasion, but knows that you will understand the difficulties.

With kindest regards.
Yours sincerely,

Lionel Masson
Secretary to the Governor-General.

J. R. Hamilton, Esq., BA, LL.D.,
Headmaster,
Ridley College,
St. Catharines,
Ont.

THE HISTORY OF THE CITY OF BOSTON

FROM THE FIRST SETTLEMENT TO THE PRESENT TIME

BY SAMUEL JOHNSON

November 11th, 1946.

Secretary to the Governor-General,
Government House,
Ottawa, Ontario.

Dear Sir:

I am writing to extend to his Excellency a most cordial invitation to honour our school by his presence on the occasion of our annual Cadet Corps Inspection to be held in May 1947. The date is not yet confirmed by Central Command Headquarters but in all probability will be May 15th at 2.30 p.m.

I sincerely hope that his programme will permit His Excellency to honour us on this occasion.

Yours very truly,

JMH:EH

Dr. J. R. Hamilton
Ridley College.

22 Taylor Ave.
St. Catharines
Oct. 4th 1956

Dear Sir

If the enclosed is in order, will you
kindly allow the same to be passed to the
Officer Commanding the Cadet Corps.

and may I thank you, for the
privilege of taking the Salute on Saturday
Oct. 5th 1956

Again thanking you

Yours very truly

C. W. Eggolden Capt (Ret.)



100-120 (10000)

100-120 (10000)

100-120 (10000)

100-120 (10000)

Senior Leadership Course - May 1955
Course Reports

1. Personal copy number 1 of the course reports and those copies who attended the Senior Leadership course at May 1955.
2. Long term copies of reports on. Replicate copy of course reports.

100-120 (10000)

100-120 (10000)

100-120 (10000)



DEPARTMENT OF NATIONAL DEFENCE
(ARMY)

COURSE REPORT FORM

COPY

3

513150

1 SURNAME BOTTERELL			2 CHRISTIAN NAMES John Joseph		
3 SERVICE NO. 2517	4 RANK SGT	5 CORPS 162	6 UNIT AND LOCATION FROM WHICH DESPATCHED RIDLEY COLL INST ST CATHERINES ONT		
7 HOME ADDRESS (ROYAL CANADIAN ARMY CADETS ONLY) 73 PARK AVE OAKVILLE ONT			8 PLACE WHERE COURSE OR TRAINING GIVEN CAMP IP. ERWASH ONT		
9 DESIGNATION OF COURSE OR TRAINING SENIOR LEADER COURSE		10 SERIAL OR COURSE NO.	11 DURATION OF COURSE 7 WEEKS		12 COURSE RESULTS — 3 JUL 56
					19 TO 19 AUG 56

SUBJECTS	PASS STANDARD	GRADING OR MARKS
DRILL	C	B
WEAPON TRAINING	C	B
MAP USING SECTION	C	A
MARKING TRAINING	C	B
FIELD CRAFT	C	B
WEEKLY TEST	C	B

13 STATEMENT CONCERNING COURSE OR TRAINING PROGRESS

This cadet showed above average interest and ability, and applied himself well.

14 STATEMENT CONCERNING INSTRUCTIONAL OR LEADERSHIP ABILITY

Very good. Platoon Lieutenant for three weeks.

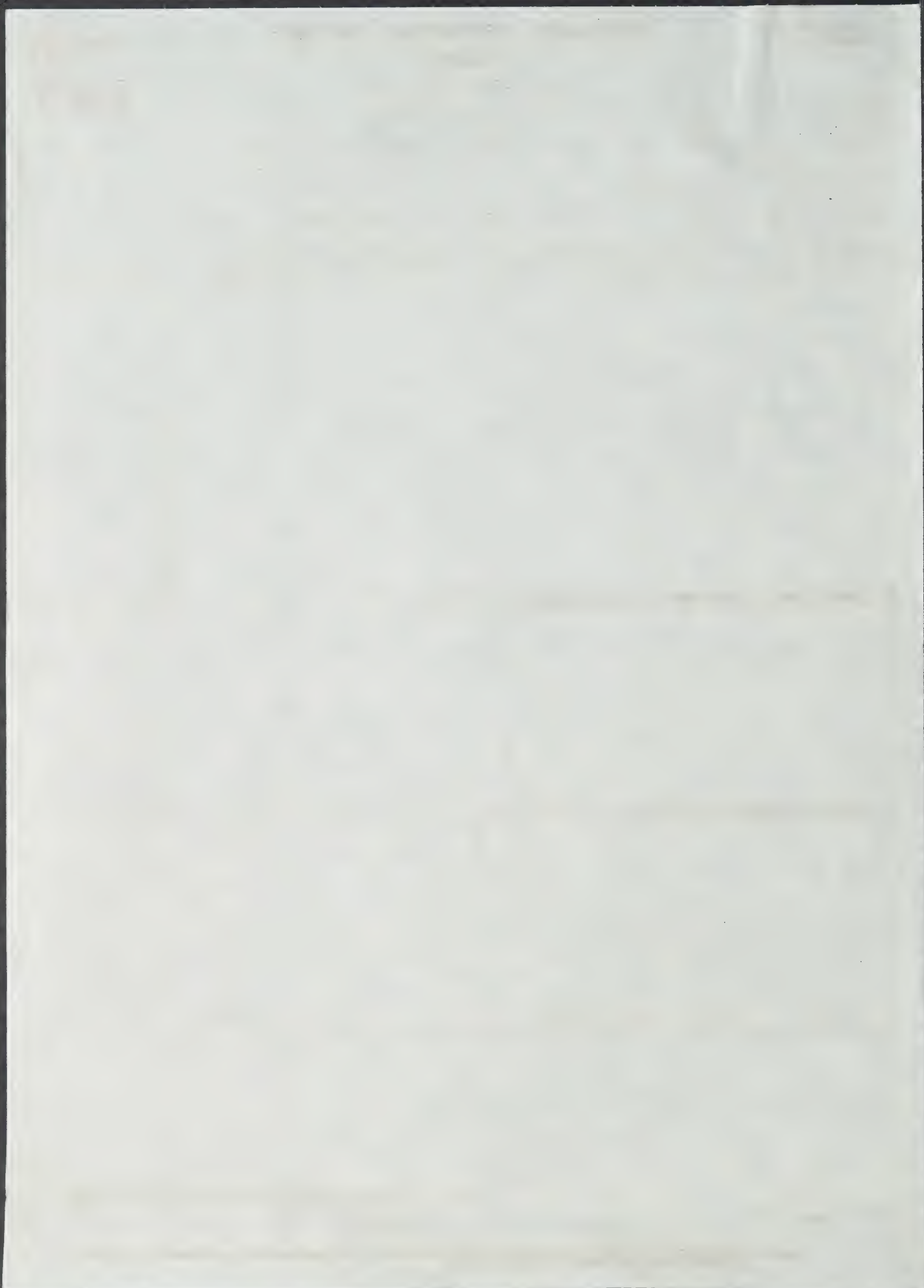
15 PASS OR FAIL ☒ PASS ☐ FAIL	16 FINAL GRADING A ☒ B ☐ C ☐ F	18 18 AUG 56 DATE	18 AUG 56 DATE	(A.F. NEWMAN) MAJ SIGNATURE OF WING INSTRUCTOR
17 18 AUG 56 DATE		SIGNATURE OF CANDIDATE		

19 RECOMMENDATIONS CONCERNING EMPLOYMENT, FURTHER TRAINING AND LEVEL OF RESPONSIBILITY

Position of responsibility in own corps.

(T.G. GIBSON) BRIGADIER
COMMANDANT

18 AUG 56
DATE



DEPARTMENT OF NATIONAL DEFENCE
(ARMY)

COURSE REPORT FORM

COPY 3

513182

1 SURNAME HILLOCK			2 CHRISTIAN NAMES Michael		
3 SERVICE NO. 2518	4 RANK SGT	5 CORPS 162	6 UNIT AND LOCATION FROM WHICH DESPATCHED RIDLEY ST CATHERINES ONT		
7 HOME ADDRESS (ROYAL CANADIAN ARMY CADETS ONLY) RCAF ST HUBERT 43 MAPLE DRIVE QU BEC			8 PLACE WHERE COURSE OR TRAINING GIVEN CAMP IPPERWASH ONT		
9 DESIGNATION OF COURSE OR TRAINING SENIOR LEADER COURSE		10 SERIAL OR COURSE NO.	11 DURATION OF COURSE 7 WEEKS	FROM 3 JUL 56	TO 19 AUG 56
12 COURSE RESULTS — SUBJECTS STUDIED AND GRADINGS AWARDED OR MARKS OBTAINED ON THE BASIS OF 100					

SUBJECTS	PASS STANDARD	GRADING OR MARKS
DRILL	C	A
WEAPON TRAINING	C	A
MAP USING SECTION	C	B
LESSON TRAINING	C	A
FIELD CRAFT	C	A
WEEKLY TEST	C	B

13 STATEMENT CONCERNING COURSE OR TRAINING PROGRESS

He showed great improvement. Was excellent cadet throughout course.

14 STATEMENT CONCERNING INSTRUCTIONAL OR LEADERSHIP ABILITY

Very good leadership ability - this was shown by the co-operation he received from the other cadets. He was clean, alert and respectful at all times. He was an excellent CSM.

15 PASS OR FAIL ☒ PASS ☐ FAIL	16 FINAL GRADING ☒ A ☐ B ☐ C ☐ F	18 18 AUG 56 (A.F. NEWMAN) MAJ DATE SIGNATURE OF WING INSTRUCTOR
17 18 AUG 56 DATE SIGNATURE OF CANDIDATE		

19 RECOMMENDATIONS CONCERNING EMPLOYMENT, FURTHER TRAINING AND LEVEL OF RESPONSIBILITY

Any position in own comp; also could be recommended as an instructor in the reserve.

18 AUG 56 DATE	(T.C. GIBSON) BRIGADIER COMMANDER CENTRAL COMMAND CADET CAMP	COMMANDANT
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DEPARTMENT OF NATIONAL DEFENCE
(ARMY)

COURSE REPORT FORM

COPY 3

512505

1 SURNAME KINNEAR			2 CHRISTIAN NAMES Robert		
3 SERVICE NO. 2519	4 RANK CDT	5 CORPS 162	6 UNIT AND LOCATION FROM WHICH DESPATCHED RIDLEY COLL INST ST CATHERINES ONT		
7 HOME ADDRESS (ROYAL CANADIAN ARMY CADETS ONLY) 225 DUNNEGAN RD TORONTO ONT			8 PLACE WHERE COURSE OR TRAINING GIVEN CAMP IPPERTWASH ONT		
9 DESIGNATION OF COURSE OR TRAINING SENIOR LEADER COURSE		10 SERIAL OR COURSE NO.	11 DURATION OF COURSE 7 WEEKS	FROM 3 JUL 56	TO 19 AUG 56
12 COURSE RESULTS — SUBJECTS STUDIED AND GRADINGS AWARDED OR MARKS OBTAINED ON THE BASIS OF 100					

SUBJECTS	PASS STANDARD	GRADING OR MARKS
DRILL	C	A
WEAPON TRAINING	C	A
MAP USING SECTION	C	C
XXXXXX TRAINING	C	B
FIELD CRAFT	C	B
WEEKLY TEST	C	C

13 STATEMENT CONCERNING COURSE OR TRAINING PROGRESS

This cadet showed above average ability and interest and applied himself well.

14 STATEMENT CONCERNING INSTRUCTIONAL OR LEADERSHIP ABILITY

He accepted responsibility well and performed ably as a platoon commander.

15 PASS OR FAIL ☒ PASS ☐ FAIL	16 FINAL GRADING A ☐ B ☒ C ☐ F ☐	18 18 AUG 56 DATE		18 18 AUG 56 DATE		18 (A.F. NEWMAN) MAJ SIGNATURE OF WING INSTRUCTOR	
17 18 AUG 56 DATE				SIGNATURE OF CANDIDATE			

19 RECOMMENDATIONS CONCERNING EMPLOYMENT, FURTHER TRAINING AND LEVEL OF RESPONSIBILITY

He is suited for any senior position in a cadet corps.

18 AUG 56
DATE

(T.G. GIBSON) BRIGADIER
COMMANDER

COMMANDANT

DEPARTMENT OF NATIONAL DEFENCE
(ARMY)

COURSE REPORT FORM

COPY 3

512619

1 SURNAME WEBSTER			2 CHRISTIAN NAMES Allen Ross		
3 SERVICE NO. 2520	4 RANK CDT	5 CORPS 162	6 UNIT AND LOCATION FROM WHICH DESPATCHED RIDLEY COLL INST ST CATHERINES ONT		
7 HOME ADDRESS (ROYAL CANADIAN ARMY CADETS ONLY) 584 COTE STE ANTOINE			8 PLACE WHERE COURSE OR TRAINING GIVEN CAMP IPPERWASH ONT		
9 DESIGNATION OF COURSE OR TRAINING SENIOR LEADER COURSE			10 SERIAL OR COURSE NO.	11 DURATION OF COURSE 7 WEEKS	FROM 3 JUL 56 TO 19 AUG 56
12 COURSE RESULTS — SUBJECTS STUDIED AND GRADINGS AWARDED OR MARKS OBTAINED ON THE BASIS OF 100					

SUBJECTS	PASS STANDARD	GRADING OR MARKS
DRILL	C	B
WEAPON TRAINING	C	B
MAP USING SECTION	C	C
1600000 TRAINING	C	C
FIELD CRAFT	C	C
WEEKLY TEST	C	C

13 STATEMENT CONCERNING COURSE OR TRAINING PROGRESS

Definite progress made during the course.

14 STATEMENT CONCERNING INSTRUCTIONAL OR LEADERSHIP ABILITY

Above average, shows definite potential.

15 PASS OR FAIL ☒ PASS ☐ FAIL	16 FINAL GRADING A ☐ B ☐ C ☒ F ☐	17 18 AUG 56 <i>R. White</i> DATE SIGNATURE OF CANDIDATE		18 18 AUG 56 (A.F. NEWMAN) MAJ DATE SIGNATURE OF WING INSTRUCTOR
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19 RECOMMENDATIONS CONCERNING EMPLOYMENT, FURTHER TRAINING AND LEVEL OF RESPONSIBILITY

NCO material. Further training in camp would be beneficial.

18 AUG 56
DATE

(T.G. GIBSON) BRIGADIER
COMMANDER

COMMANDANT

NOTE: WHEN PARTS 13, 14 AND 19 ARE COMPLETED FOR AN OFFICER, THE INFORMATION WILL BE REGARDED AS CONFIDENTIAL: DISTRIBUTION WILL BE UNDER CONFIDENTIAL COVER.

84-2

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D. C. 20535



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HEADQUARTERS, CENTRAL COMMAND
ORTONA BARRACKS
OAKVILLE, ONT

15 May 1956

J. R. Hamilton, Esq., B.A., LL.D.,
Ridley College,
ST. CATHARINES, Ontario

Dear Dr. Hamilton:

Thank you for your letter of
May 7th. I quite understand that your
plans for the remainder of the school
year have been completed in detail.

Your suggestion to arrange
a visit in the Fall of the year appears
to be a very sound one. I will arrange
for it, subject to your agreement, at
that time.

Yours sincerely,

(S F Clark)
Major-General
GOC Central Command

May 7th, 1946.

Major-General S.J. Allen,
200 Central Command,
Ortona Barracks,
Oakville, Ontario.

Dear General Allen:

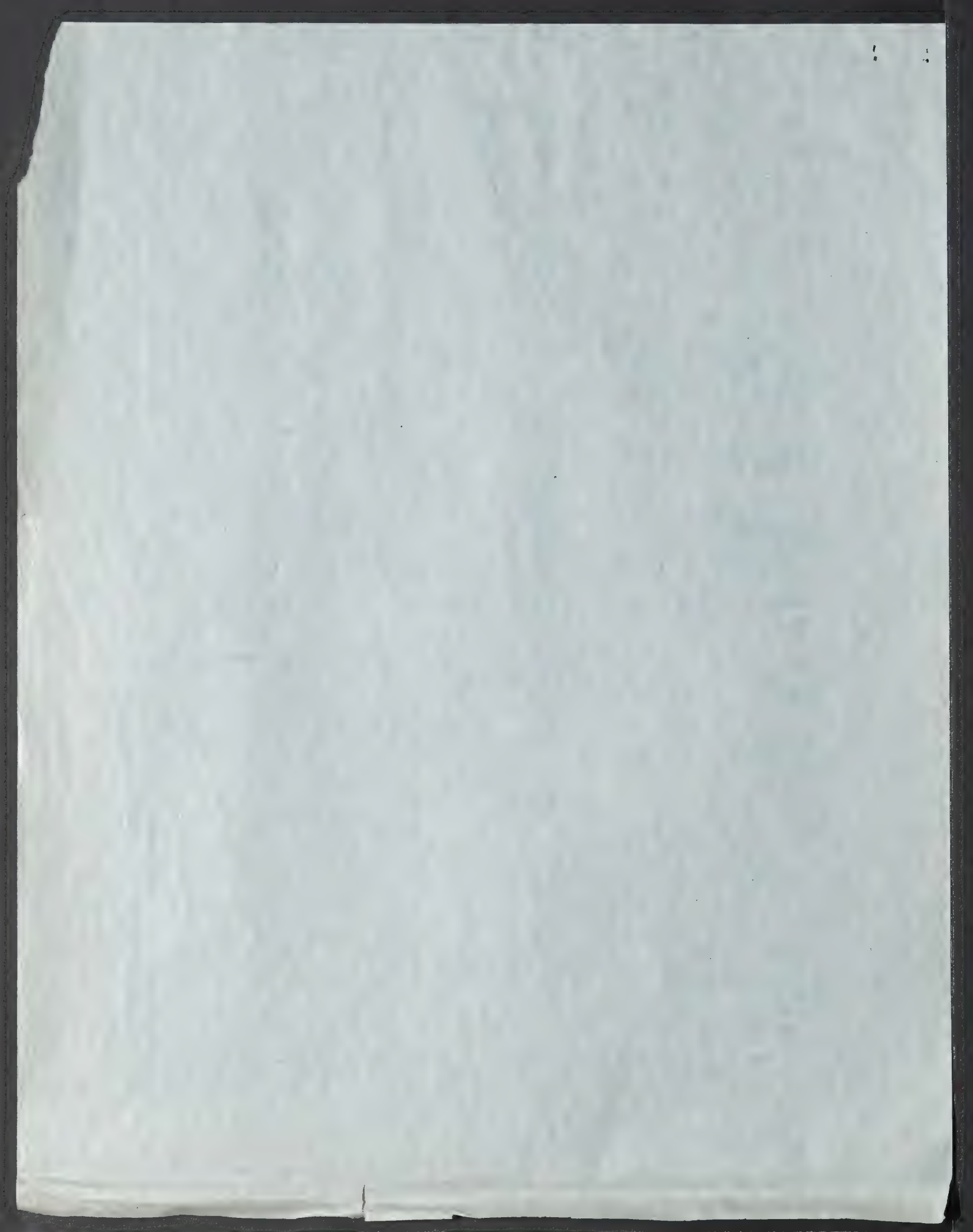
I have to thank you for your letter of May 2nd with the enclosed brochure outlining the CCF training plan. Unfortunately we have such a short time remaining in this school year and so much to do that I do not see how I can add anything further. Could you consider postponing such a visit until the Fall of the year? I think in any case that it might have more value near the beginning of the school year.

If this arrangement would not suit your convenience, please let me know and I shall do what I can to make it possible for your Officer to meet with the senior boys.

I am sorry that you will not be able to be present at our Cadet Inspection.

Yours sincerely,

JAH:11





HEADQUARTERS, CENTRAL COMMAND
ORTONA BARRACKS
OAKVILLE, ONT

2 May 1956

J. R. Hamilton, Esq., B.A., LL.D.,
Ridley College,
ST. CATHARINES, Ontario

Dear Dr. Hamilton:

It is probable that you are aware, at least in general terms, of the Regular Officer Training Plan which is sponsored by the Armed Forces to produce officers for the Regular Forces of Canada.

In this part of Canada, I am responsible for informing the public and its leaders about the Army Officer Training Plan. I should like to bring this information to your attention and to the young gentlemen who have the advantages of attending your private school.

I would appreciate it if you would allow one of my senior officers to come to see you to explain the Regular Officer Training Plan with the hope of obtaining your consent to presenting it to your students. A brochure is enclosed which outlines the scheme.

Would you be good enough to let me have an early reply so that, if you agree, arrangements can be made for my officer to visit you.

Yours sincerely,

S. F. Clark

(S F Clark)
Major-General
GOC Central Command

Encl

ROTP

REGULAR
OFFICER
TRAINING
PLAN



REGULAR OFFICER
ROTP
TRAINING PLAN

LEADERSHIP TRAINING
COLLEGE EDUCATION
REWARDING CAREER

things you

should know

the purpose

about

ROTP

of the plan

HOW THE PLAN WORKS

If you possess your senior matriculation and are selected for ROTP you will enter into first year of a Canadian Services College or attend a Canadian university as assigned by the services. English and

ROTP training covers two basic phases each year:

- (i) The first phase (academic) is composed of the fall and winter terms at a Canadian Services College or a university.
- (ii) The second phase (practical) is the summer period during which the cadet will undertake training with his Service.

A cadet who is enrolled under ROTP may voluntarily withdraw without obligation, prior to the completion of his first academic year. After completion of this initial period and before completion of his third summer train-

The purpose of the Regular Officer Training Plan (ROTP) is to provide a source of highly qualified officers for the Armed Forces of Canada. It is a tri-service (Navy, Army, Air Force) plan giving young Canadians the opportunity for a higher education and a permanent commission in one of the three services.

You are eligible to participate in the ROTP if you are a high school graduate or a university undergraduate with the required qualifications. When you are selected you will be enrolled as a cadet in either the Navy, Army or Air Force, in accordance with your preference.

As a cadet in the ROTP you will receive military training for leadership in a respected profession, combined with top level education under the sponsorship and financial assistance of the Department of National Defence.

French speaking cadets who have only junior matriculation will be selected to attend a preparatory year at:

Collège Militaire Royal de Saint-Jean,
Saint-Jean, P.Q.

ing period, a cadet may withdraw voluntarily on repayment of the cost of subsidization. In such a case, repayment may be made in cash or by service or by a combination of these. After a cadet has completed his third period of summer training he will be required to serve the minimum period of three years without the option of release by repayment.

Graduates of the ROTP are enrolled in the armed services on a career basis, i.e., for an indefinite period of service at the Queen's pleasure. However, after completing three years of full time commissioned service, an officer in this category may be released at his own request providing a period of national emergency does not exist.

CANADIAN SERVICES COLLEGES

There are three Canadian Services Colleges—Royal Military College, Kingston, Ont.; Royal Roads, Victoria, B.C.; Collège Militaire Royal de Saint-Jean, Saint-Jean, P.Q.

Courses provide a balanced and liberal education of university standard in arts and sciences combined with military studies. The first two years of instruction in the Services Colleges are identical. The third and fourth years of a general course or an engineering course are taken at Royal Military College with specialization beginning in the third year. On graduation from Royal Military College, Army and Air Force Cadets are commissioned and may be selected to take their final degree year at a university at government expense. However, the final degree year at university, or time spent on certain naval courses, does not count as time for the required three years of commissioned service.

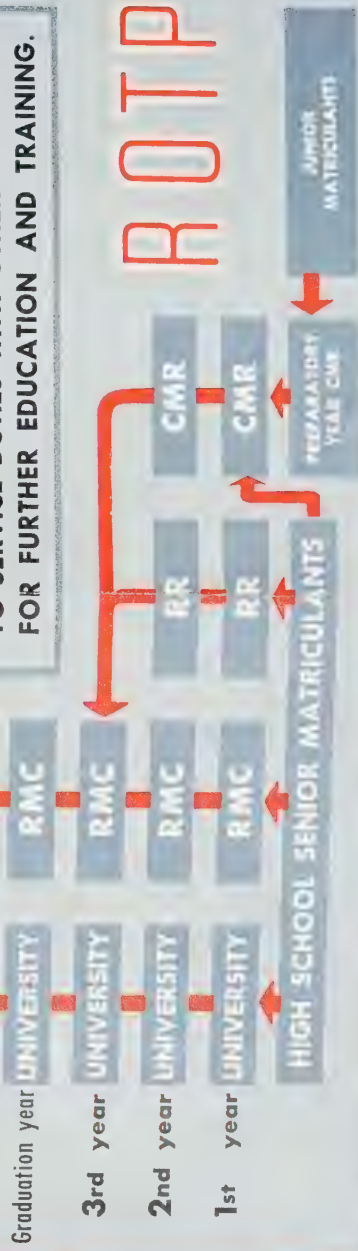
At Collège Militaire Royal de Saint-Jean there is a preparatory year which is designed to bring cadets up to senior matriculation standard or equivalent. On completion of this preparatory year, the cadets continue their academic training at Collège Militaire Royal de Saint-Jean on the same basis as the senior matriculant.

Cadets of the Executive Branch and certain selected cadets of the Engineering Branch of the Royal Canadian Navy will complete two years beyond senior matriculation at a Canadian Services College or university. Executive Branch cadets are promoted to the rank of Midshipman and receive further periods of detailed professional study followed by service in the Fleet or in Naval Aviation. Cadets in the Engineering Branch will be promoted to Midshipman and appointed for sea training followed by courses at the Royal Naval Engineering College in the United Kingdom.

At the Canadian Services Colleges, cadets of the three Armed Forces receive joint training which develops and instills a spirit of teamwork and co-operation. Cadets are provided with all the necessary uniforms and equipment, food and lodging, and they receive monthly pay at ROTP rates. The Colleges offer complete, modern educational and recreational facilities and throughout the entire training period special emphasis is placed on the development of leadership and other officer qualities.

THE PLAN IN OPERATION

TO SERVICE DUTIES WITH OTHER PRIVILEGES
FOR FURTHER EDUCATION AND TRAINING.



CANADIAN UNIVERSITIES

Most Canadian universities provide courses which are acceptable for subsidization under this plan. The following is a list of universities and colleges offering the fields of study required by ROTP students:

University of British Columbia
Victoria College
University of Alberta
University of Saskatchewan
Regina College
University of Manitoba
Brandon College
Ontario Agricultural College
McMaster University
University of Toronto
Queen's University
University of Ottawa
St. Patrick's College
Carleton College
Montreal University
University of McGill
MacDonald College
Sir George Williams College
Loyola College
Laval University
Mt. Allison University
University of New Brunswick
St. Thomas University, Chatham
Calhouse University
St. Dunstan's College
Prince of Wales College
University of New Brunswick
St. Anne's College
King's College
Nova Scotia Technical College
Acadia University
St. Francis Xavier University
St. Mary's College
Sacred Heart University, Bathurst

Since the greatest need is for technically trained officers, the majority of selected candidates will be trained in engineering or applied science. Applications for general or honours courses in arts, science, commerce, and business administration will also be considered. Enquiries regarding other specialist courses should be directed to the appropriate Service Headquarters at Ottawa.* Students taking specialized courses exceeding four years in length may be accepted under ROTP, but the plan would apply only to the final four years of their course. Undergraduates who are already attending university in a course acceptable to the Service may be subsidized under ROTP for the years remaining until graduation provided it does not exceed four years. (Full particulars regarding this can be obtained by writing to Navy, Army or Air Force Headquarters, Ottawa, Ont.)

While attending university, cadets wear civilian clothing but receive monthly pay at ROTP rates and an allowance for room and board. Cadets will be supplied with all necessary uniforms which may be worn for special occasions during the academic term and throughout the period of summer training.

*Although ROTP does not apply to students entering the medical and dental faculties, special plans are provided offering financial assistance in these professions; details may be obtained by writing to Navy, Army or Air Force Headquarters, Ottawa, Ont.

FINANCIAL ASSISTANCE AND PAY RATES

The cost of tuition and other essential fees will be borne by the Department of National Defence. Cadets attending the Canadian Services Colleges will be provided with all necessary books and instruments; those attending university will be given an allowance towards the purchase of books and instruments.

The scale for pay and allowances for cadets under this plan is:—

Pay (all cadets).....\$55.00 per month
(food and lodging are provided)

Subsistence Allowance
(University cadets only).....\$65.00 per month
(in lieu of room and board)

The value of free medical and dental care, clothing and other additional benefits are not included in the totals shown above. Annual leave (30 days plus travelling time) with pay and allowances will be granted each year.

RANK ON GRADUATION

Upon completion of the four year course at Royal Military College or upon graduation from a university, cadets are promoted to Acting Sub-Lieutenant in the Technical Branches of the Navy, Lieutenant in the Army or Flying Officer in the Air Force.

ADMISSION REQUIREMENTS

Applicants who possess the following qualifications will be considered for selection:

Citizenship—Canadian citizen, or British subject resident in Canada with the status of a landed immigrant.

Marital Status—Must be single and remain so while retaining cadet status under ROTP.

Medical—Must be fit for enrolment in the Service and branch of his choice. (A number of applicants for the RCAF will be accepted with a groundcrew medical category. Normally medical standards for aircrew must be met.)

Age—(a) Preparatory Year—Collège Militaire Royal de Saint-Jean—Candidates must have reached their sixteenth but not their twentieth birthday on the first day of January preceding entrance; (b) First Year—Royal Military College, Royal Roads, Collège Militaire Royal de Saint-Jean and universities—Candidates must have reached their sixteenth but not their twenty-first birthday on the first day of January preceding entrance.

RANK AND PAY STATUS IN BRIEF

RANK	BASIC	Subsistence Allowance (Room & Board)	TOTAL
Naval Cadet	X		
Officer Cadet	\$60.00	\$ 5.00	\$65.00
Flight Cadet			
Acting Sub-Lieutenant			
2nd Lieutenant	\$300.00	\$ 15.00	\$315.00
Pilot Officer			
Sub-Lieutenant			
Lieutenant	\$245.00	\$ 15.00	\$260.00
Flying Officer			

Education—(a) Preparatory Year—Junior Matriculation (or equivalent) in the following: English, French, Algebra, Geometry, Physics and Chemistry. Consideration will be given to applicants who do not possess this standing in French. In the case of students from Classical Colleges, at least sixth year standing is required; (b) First Year—Royal Military College, Royal Roads and Collège Militaire Royal de Saint-Jean: (i) Senior Matriculation (or equivalent) in the following: English, Physics, Mathematics (Algebra, Geometry and Trigonometry), Chemistry and one of History or a Language, preferably French, although consideration will be given to applicants who do not possess this standing in French; (ii) Classical College B.A.; (c) Applicants for enrolment at a university must have successfully completed Senior Matriculation.

METHOD AND TIME OF SELECTION

ROTP selection centres will be established at Halifax, Montreal, Toronto, Winnipeg, Edmonton and Vancouver in July and early August. Applicants for ROTP will be notified that they should appear at the centre nearest their residence. During the two-day selection process they will be examined for medical fitness to Service standards and interviewed as to general suitability by a tri-service board of senior service officers. Transportation and accommodation for the interview are provided.

Candidates for the preparatory year at Collège Militaire Royal de Saint-Jean must be prepared to write a language examination in either French or English as well as an examination in mathematics at the selection centres.

Final selection will be based on the recommendation of the military interview boards and on the applicant's academic record. Selections will be announced during the last ten days of August.

HOW AND WHERE TO APPLY

Application for admission must be made not later than 1 July in the year of entrance.
Application forms and further information may be obtained by writing to —

ROTP Selection Board,
National Defence Headquarters,
OTTAWA, Ontario,

or
Registrar, Royal Roads,
VICTORIA, British Columbia,

or
Registrar, Royal Military College,
KINGSTON, Ontario,

or
Secretary General
Collège Militaire Royal de Saint-Jean,
SAINT-JEAN, Quebec,

or
University Resident Staff Officers and
Recruiting Units of any Service in your area

ROYAL CANADIAN ARMY CADETS

INSPECTION REPORT AND REPORT ON TRAINING

FOR THE CADET YEAR ENDING 31 DECEMBER 1956

- No.
(Number, Designation, and Detachment)
Sponsor: ... Located at: ...
(Post Office Address)
Chief Instructor: ...
(Show status and whether qualified or unqualified)

- Parade State at Annual Inspection held on: ... 1956

Authorized Strength	Cadets on Parade	Cadets Absent with leave	Total	Cadets in Auth Uniform	Corps owned Band Instr or Percle	Efficiency rating of Corps
270	269	1	270	269	1	1.0

I certify that I inspected this cadet corps at the place and on the date shown, that the numbers as stated above are correct, and that the Regulations for the Organization and Control of Royal Canadian Army Cadets have been adhered to in every case.

Signature: ...
(Inspecting Officer)

- Claim for Capitation Allowance

... cadets at \$3.00 at ...

- Claim for Band Grant

... instruments owned by the corps a

\$3.00 each ...

Amount of claim ...

- Less value of deficiencies as per CAFD 571 attached

- Total amount of claim approved

- Cheque payable to: ...

Signature: ...
(J E Pincock) Major
GSO 2
Central Ontario Area

Signature: ...
(E. E. Smith) Brigadier
Commander
Central Ontario Area

HQ FE No	Div	Est	Vote	Pri	DA or HQ Sub	Adj	Amount	Dist	Dist FE No.
...	...	...	200	22	Q2	0327	780.00	...	402470
...	...	...	...	...	...	...	...	...	...
Classified by					Examined by		Total		
					For Treasury Officer				

Classified

228 ✓

including previous years

11. 54 ± 5.5 a/mu.

135.

68.

14.

5.

Fires problem. not solved 14)

(i) Miniature Rifle Matches for Yourth of the Empire

14. (225 lines).....

Competition.....2 maximum allowed.....

..... 12. 1204. fms.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

.....

Correct. School Corps
.....
(Principal or Other Official)

.....
(Chief Instructor)

Open Corps.....
(Instructor)

The available data show it will probably be the best working knowledge of the
the situation in the field as well as the results in the hands of the private
business enterprise.

CARLOS ALFONSO VARELA

(J E Pincock) Major
GSO 2
Central Ontario Area

May 16th, 1956.

General Sir Neil Ritchie,
360 Bay Street,
Toronto, Ontario.

Dear Sir Neil:

We are most grateful to you for your letter of
May 17th.

I wish to assure you that it was a pleasure
and a privilege to have Lady Ritchie and you with us on
Wednesday. Your presence did a great deal to compensate
for the unusually bad weather and ground conditions. I
hope you suffered no ill-effects from the thorough chilling
which you must have endured.

I felt that the boys put on an unusually good
performance.

Mr. Hamilton joins with us in sending our
kind regards and best wishes to Lady Ritchie and you,
coupled with the hope that we may be privileged to entertain
you at the School under more satisfactory conditions.

Yours sincerely,

JMM:JMI



GENERAL SIR NEIL RITCHIE

360 BAY STREET
TORONTO, CANADA

17th May, 1956

Dear Dr. Hamilton.

This letter is to thank you very much for everything that was done for me yesterday at my visit to Ridley and I can assure you that I greatly appreciated being done the honour of carrying out the Inspection of the Cadet Corps.

As I said to you then, I was most impressed with their performance and with the remarkable spirit shown by the Cadet Corps in what one can only describe as very trying conditions of weather. May I congratulate you on a very fine display.

Will you please thank Mrs. Hamilton very much indeed both from my wife and from myself for all your hospitality.

With kindest regards.

Dr. J. R. Hamilton,
Ridley College,
ST. CATHARINES, Ontario.

Yours sincerely,

Neil Ritchie



GENERAL SIR NEIL RITCHIE

360 BAY STREET
TORONTO, CANADA

13th February, 1956
Dic.: 10th February

Dear Dr. Hamilton.

Thank you so much for your letter of February 9th telling me that May 16th at 2:30 p.m. will be suitable for the Inspection of your College Cadet Corps. I can assure you that I look forward to that occasion very much.

Thank you for asking my wife to come with me and she will be delighted to do so.

Incidentally, I sat between two old boys of Ridley College today at lunch. On the one side "Smoot" Mavor and on the other Harry Gooderham.

With kindest regards.

Yours sincerely,

Dr. J. R. Hamilton,
Ridley College,
ST. CATHARINES, Ontario.

Neil Ritchie



February 24th, 1944.

General Sir Neil Ritchie, M.C.,
V.C.B., D.S.O., M.C.,
c/o Mercantile and General ReInsurance
Company of Canada Limited,
360 Bay Street,
Toronto, Ontario.

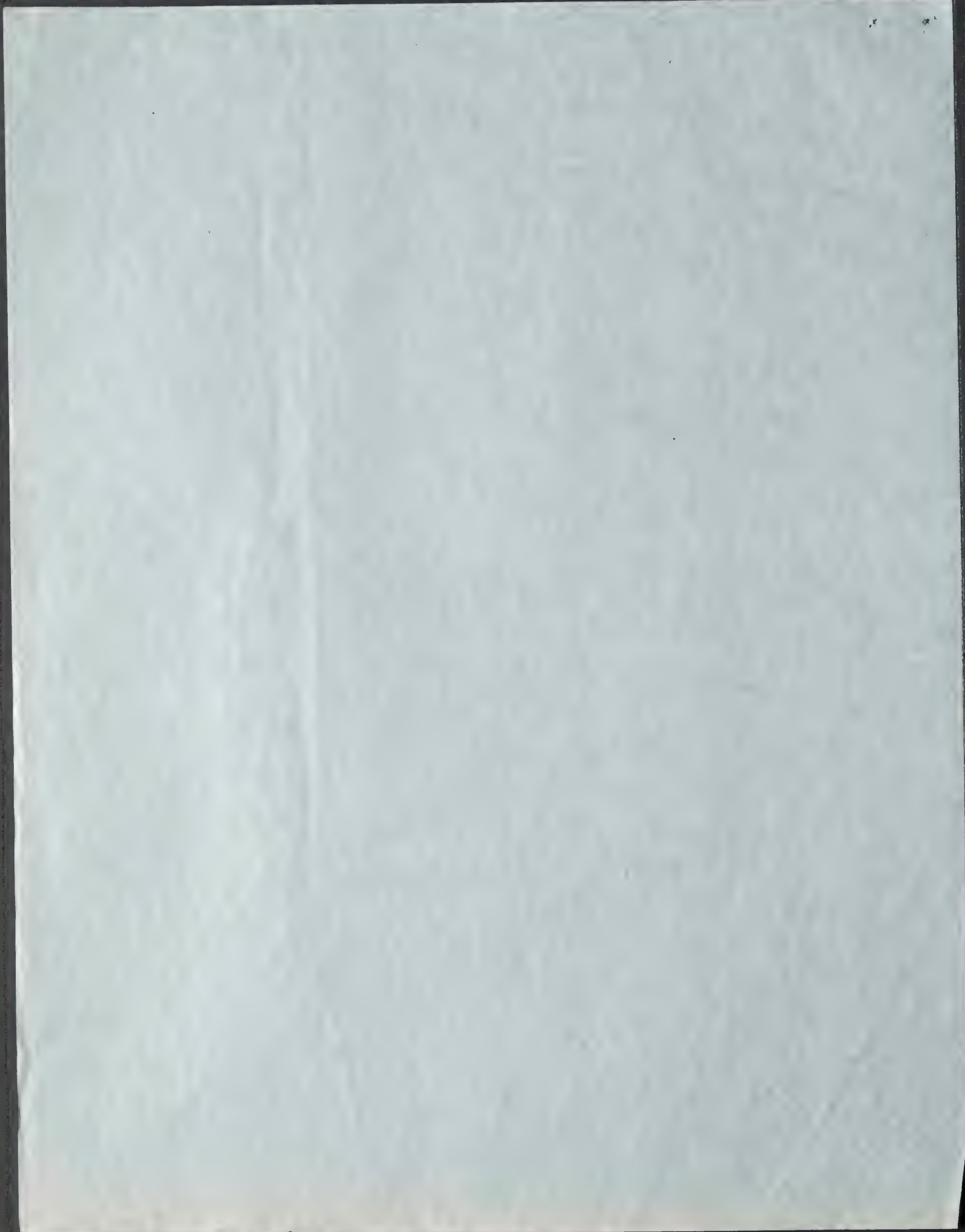
Dear General Ritchie:

I have to thank you for your letter of February 8th
informing me that you will accept my invitation to inspect
the Midway College Cadet Corps at 2.30 p.m. on May 16th,
and in doing so I wish to assure you that you have done the
School a great honour.

My I extend a warm invitation to Lady Ritchie
to accompany you on that occasion.

Yours sincerely,

JRH:EH



GENERAL SIR NEIL RITCHIE

360

~~304~~ BAY STREET
TORONTO, CANADA

8th February, 1956

Dear Sir,

Thank you so much for your letter of 6th February regarding the Inspection of the Ridley College Cadet Corps this year. It is very good of you to have asked me to carry out the Inspection and I will be delighted to do so.

Unfortunately, Wednesday, 9th May coincides with the Annual General Meeting of my Company and I will, naturally, be very much tied up during that week, as I will only be arriving back from the United Kingdom on Sunday, 6th May. In the circumstances, I am afraid that I could not carry out the Inspection during the week commencing Monday, 7th May.

It is nice of you, therefore, to suggest postponing the Inspection until Wednesday, 16th May and I will be delighted to carry it out on that day at 2:30 p.m.

if this proves suitable to you.

With kind regards.

*I am sincerely,
Yours,
J. R. Hamilton*

J. R. Hamilton Esq., B.A., LL.D.,
Headmaster,
Ridley College,
ST. CATHARINES, Ontario.



February 6th, 1946.

General Sir Neil Ritchie, C.B.E.,
M.C.B., D.S.O., M.C.,
c/o Mercantile and General Insurance
Company of Canada Limited,
360 Bay Street,
Toronto, Ontario.

Dear General Ritchie:

I have received a letter from Mr. J. L. Bishop,
President of our Board of Governors, informing me that you
have kindly consented to inspect our Cadet Corps in May.

I had tentatively set the inspection date for
Wednesday, May 9th. While I should prefer to hold it on
this date, I realise that this might not be convenient for
you. If May 16th would suit your convenience better, I
shall be happy to postpone the inspection for one week.

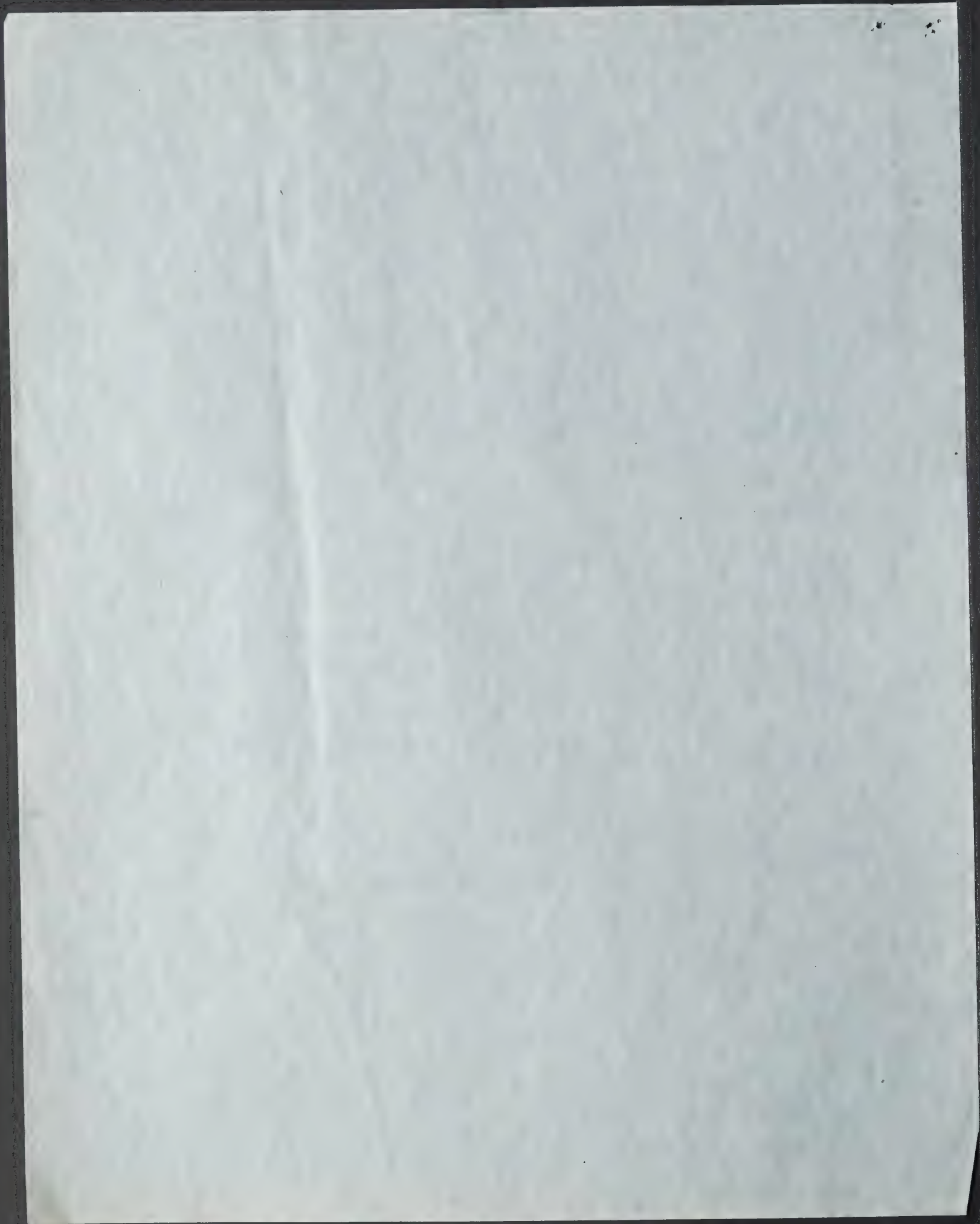
The local Artillery Regiment will be pleased
to provide an aide-de-camp if you so wish.

The inspection is held at 2.30 p.m.

I shall look forward with anticipation to
hearing from you.

Yours sincerely,

JRM:EM



GENERAL SIR NEIL M. RITCHIE
THE MERCANTILE AND GENERAL REINSURANCE COMPANY
OF CANADA LIMITED

ANNOUNCE THE REMOVAL OF THEIR OFFICES
ON NOVEMBER 5TH, 1955

TO

FIFTH FLOOR, BERKELEY HOUSE
360 BAY STREET (at Temperance Street) TORONTO 1

The Telephone Number, EMpire 4-1464, Remains Unchanged

21

COA 2001-12/COA (Cadets)

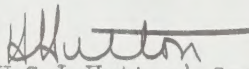
DEPARTMENT OF NATIONAL DEFENCE
ARMY

Headquarters
Central Ontario Area
Ortona Barracks
OAKVILLE, Ontario

24 Jan 56

Efficiency Report - 1954-55

1. The attached Efficiency Reports are forwarded for your information.
2. One copy of this report has been forwarded to the Chief Instructors of the cadet corps.


(H G L Hutton) Capt
Cadet Training Officer
Central Ontario Area

DISTRIBUTION

Sponsors - All Cadet Corps - COA



EFFICIENCY REPORT

No. 162 Ridley College Cadet Corps

State of Efficiency for the period 54-55

TRAINING - 60%		ORGANIZATION AND ADMINISTRATION 20%	
1 Training Timetable	5	1 Administration	
2 Regular Training Periods	5	(a) Training Records	4
3 Basic Syllabus		(b) Instructor's Log Sheets	5
(a) Part A	5	(c) Filing System	5
(b) Part B	5	(d) Correspondence	5
(c) Part C	4	(e) Issue of Cadet Corps Orders	5
4 Optional Subjects		2 Quartermaster	
(a) Officer/NCO Course	4	(a) Ledgers Posted	5
(b) Signals	3	(b) System of Cadet Issues	5
(c) First Aid	4	(c) Return of Packing Notes	5
(d) Band	5	(d) Security Rifles & Amn.	5
(e) Field Exercises	2	(e) Care of Equipment & Weapons	5
5 Rifle Annual Classification	5	SUB-TOTAL: 19.6%	
6 Rifle Competitions		ANNUAL INSPECTION 20%	
(a) Recreational Shooting	5	1 Appearance of Cadets	5
(b) Youth of the Empire	5	2 Discipline, Deportment & Steadiness	5
(c) DCRA (Winter)	5	3 Drill	4
(d) RMC Club	5	4 Ceremonial	5
(e) Cadet Hundred Roll		5 Leadership by Cadets	5
(f) Earl Roberts		6 Organization of Inspection	5
(g) Other Competitions		7 Trg Demo # Gun Drill	5
7 Shooting Records	5	8 Trg Demo # Prec. Drill	4
8 Cadet Participation		9 Trg Demo # Signs	5
(a) Instruction	5	10 Trg Demo/Band	5
(b) Administration	5	(# Type to be indicated)	
(c) QM Stores	5	SUB-TOTAL: 19.2%	
9 Attendance at Summer Camp	5	Date held 11 May 55	
SUB-TOTAL: 48%		TOTAL PERCENTAGE 86.8%	
		5% Bonus if Y of E Shoot Completed 5% 4.3%	
		TOTAL PERCENTAGE 91.1%	

HANDICAP

(Note: Reason for handicap to be shown on reverse of this report, i.e., no range, poor accommodation, etc. A maximum of 10% only can be allotted).

TOTAL:

DATE:

Efficiency assessed at: Oakville, Ontario
 by *Al Hutton Cps*
 Cadet Training Officer & Staff
 and _____

CAFB 1708

INSTRUCTIONS FOR COMPLETION
OF EFFICIENCY REPORT

GENERAL

1. Items will be assessed according to the marking scale below. Corps will be assessed on all items except where otherwise stated in these instructions.

TRAINING

2. Those items under 4 are optional. Where no training is carried out under any item in 4, that item will be stroked through to indicate the fact.

3. Item 6 (b) and one other item under 6 is obligatory for any cadet who has completed his annual classification. Those items not to be assessed will be stroked through to indicate the fact. Assessment will be based on number of cadets completing required programme.

4. Assessment under Item 9 will be based on a theoretical quota allotted to each corps on a proportional basis, of the total command quota. Corps oversubscribing quotas will be awarded the maximum of five points. A theoretical quota to cover every corps in the command is necessary to assess these items.

5. To reduce the sub-total to that portion of 60% allotted for training, the following formula will be used:

$$\text{Efficiency} = \frac{60 \times \text{points obtained}}{\text{points possible}}$$

ORGANIZATION AND ADMINISTRATION

6. To reduce the sub-total to that portion of 20% allotted for Organization and Administration, the following formula will be used:

$$\text{Efficiency} = \frac{20 \times \text{points obtained}}{50}$$

ANNUAL INSPECTION

7. An assessment under items 7 to 10 inclusive will be made only where applicable.

8. To reduce the sub-total to that portion of 20% allotted for Annual Inspection, the following formula will be used:

$$\text{Efficiency} = \frac{20 \times \text{points obtained}}{\text{points possible}}$$

Information required at Annual Inspection to
complete Annual Reports:

1 Number of cadets on parade	229
2 Cadets absent with leave	4
3 Cadets in authorized uniforms	229
4 Corps owned band instruments on parade	40

NOTE: Marking Scale

Excellent.....	5
Good.....	4
Average.....	3
Below Average.....	2
Poor.....	1
Not done.....	0